

**City of Covington
Environmental Compliance
P.O.Box 1527
Covington, GA. 30015
770/ 385-2085**

Facility Discharge Questionnaire (Includes Baseline Monitoring Report Data)

Section A – General Information

1. Facility Name: _____
 - a. Operator Name: _____
 - b. Is the operator identified in 2(a) the owner of the facility? Yes No

2. Facility Address:
Street: _____

City: _____ State: _____ Zip: _____

3. Will you be connected to the public sanitary sewer system?
 Yes

 No If no, do not continue. Please sign application and submit to proper control authority.

4. Business Mailing Address:

Street or PO Box: _____

City: _____ State: _____ Zip: _____

5. Designated signatory authority of the facility:
(Attach similar information for each authorized representative)

Name: _____

Title: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____

6. Designated facility contact:

Name: _____

Title: _____

Phone: _____

Section B – Business Activity

1. If your facility employs or will be employing processes in any of the industrial categories or business activities listed below (regardless of whether they generate wastewater, water sludge, or hazardous waste), place a check beside the category of business activity (check all that apply).

Industrial Categories*

- Aluminum Forming
- Asbestos Manufacturing
- Battery Manufacturing
- Can Making
- Carbon Black
- Coal Mining
- Coil Coating
- Copper Forming
- Electric and Electronic Components Manufacturing
- Electroplating
- Feedlots
- Fertilizer Manufacturing
- Foundries (Metal Molding and Casting)
- Glass Manufacturing
- Grain Mills
- Inorganic Chemicals
- Iron and Steel
- Leather Tanning and Finishing
- Metal Finishing
- Nonferrous Metals Forming
- Nonferrous Metals Manufacturing
- Organic Chemicals Manufacturing
- Paint and Ink Formulating
- Paving and Roofing Manufacturing
- Pesticides Manufacturing
- Petroleum Refining.
- Pharmaceutical
- Plastic and Synthetic Materials Manufacturing
- Plastics Processing Manufacturing
- Porcelain Enamel
- Pulp, Paper, and Fiberboard Manufacturing
- Rubber
- Soap and Detergent Manufacturing
- Steam Electric
- Sugar Processing
- Textile Mills
- Timber Products

Section C – Water Supply

1. Water Sources: (Check as many as are applicable)
 Private Well
 Surface Water
 Municipal Water Utility (Specify City): _____
 Other (Specify): _____

2. Name on the water bill: _____
 Name: _____
 Street: _____
 City: _____ State: _____ Zip: _____

3. Water service account number: _____

4. List average water usage on premises:
 (New facilities may estimate)

<u>Type</u>	Average Water Usage (GPD)	Indicate Estimated (E) or Measured (M)
a. Contact cooling water	_____	_____
b. Non-contact cooling water	_____	_____
c. Boiler feed	_____	_____
d. Process	_____	_____
e. Sanitary	_____	_____
f. Air pollution control	_____	_____
g. Contained in product	_____	_____
h. Plant and equipment washdown	_____	_____
i. Irrigation and lawn watering	_____	_____
j. Other	_____	_____
k. TOTAL OF A – J	_____	_____

Section D – Sewer Information

1. a. For an existing business:

Is the building presently connected to the public sanitary sewer system?

- () Yes: Sanitary sewer account number _____
 () No: Have you applied for a sanitary sewer hookup? () Yes () No

b. For a new business:

- (i). Will you be occupying an existing vacant building (such as in an industrial park)?
 () Yes () No
- (ii). Have you applied for a building permit if a new facility will be constructed?
 () Yes () No
- (iii). Will you be connected to the public sanitary sewer system?
 () Yes
 () No

2. List size, descriptive location, and flow of each facility sewer, which connects to the public sanitary sewer system. (If more than three, attach additional information on another sheet.)

<u>Sewer Size</u>	<u>Descriptive Location of Sewer Connection or Discharge Point</u>	<u>Average Flow (GPD)</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section E – Wastewater Discharge Information

1. Does or will this facility discharge any wastewater other than from restrooms to the public sanitary sewer ?
() Yes (If yes, please complete the remainder of this application.)
() No (If no, please skip to Section I.)

2. Provide the following information on wastewater flow rate. (New facilities may estimate.)

a. Hours /Day Discharged (e.g. 8 hours/day):

M____ T____ W____ TH____ F____ SAT____ SUN____

b. Hours of Discharge (e.g., 9 a.m. to 5 a.m.):

M____ T____ W____ TH____ F____ SAT____ SUN____

c. Peak hourly flow rate (GPD) _____

d. Maximum daily flow rate (GPD) _____

e. Annual daily average (GPD) _____

3. If batch discharge occurs or will occur, indicate: (New facilities may estimate.)

a. Number of batch discharges _____ per day

b. Average discharge per batch _____ (GPD)

c. Time of batch discharges _____ at _____
(day of the week) (hour of the day)

d. Flow rate _____ gallons/minute

e. Percent of total discharge _____

4. Schematic Flow Diagram – For each major activity in which wastewater is or will be generated, draw a diagram of the flow of materials, products, water, and wastewater from the start of the activity to its completion, showing all unit processes. Indicate which processes use water and which generate wastestreams. Include the average daily volume and maximum daily of each wastestream (new facilities may estimate). If estimates are used for flow data this must be indicated. Number each unit process having wastewater discharges to the community sewer. Use these numbers when showing this unit processes in the building layout in Section H. This drawing must be certified by a State Registered Professional Engineer.

Facilities that checked activities in question 1 of Section B are considered Categorical Industrial Users and should skip to question 6.

5. For Non-Categorical Users Only: List average wastewater discharge, maximum discharge, and type of discharge (batch, continuous, or both), for each plant process. Include the reference number from the process schematic that corresponds to each process. (New facilities should provide estimates for each discharge.)

<u>No.</u>	<u>Process Description</u>	<u>Average Flow (GPD)</u>	<u>Maximum Flow (GPD)</u>	<u>Type of Discharge (batch, continuous, none)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

ANSWER QUESTIONS 6 & 7 ONLY IF YOU ARE SUBJECT TO CATEGORICAL PRETREATMENT STANDARDS

6. For Categorical Users: Provide the wastewater discharge flows for each of your processes or proposed processes. Include the reference number from the process schematic that corresponds to each process. (New facilities should provide estimates for each discharge.)

<u>No.</u>	<u>Regulated Process</u>	<u>Average Flow (GPD)</u>	<u>Maximum Flow (GPD)</u>	<u>Type of Discharge (batch, continuous, none)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

<u>No.</u>	<u>Unregulated Process</u>	<u>Average Flow (GPD)</u>	<u>Maximum Flow (GPD)</u>	<u>Type of Discharge (batch, continuous, none)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

<u>No.</u>	<u>Dilution</u>	<u>Average Flow (GPD)</u>	<u>Maximum Flow (GPD)</u>	<u>Type of Discharge (batch, continuous, none)</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

7. For Categorical Users Subject to Total Toxic Organic (TTO) Requirements:

Provide the following (TTO) information.

a. Does (or will) this facility use any of the toxic organics that are listed under the TTO standard of the applicable categorical pretreatment standards published by EPA?

Yes No

b. Has a baseline monitoring report (BMR) been submitted which contains TTO information?

Yes No

c. Has a toxic organics management plan (TOMP) been developed?

Yes, (please attach a copy) No

8. Do you have, or plan to have, automatic sampling equipment or continuous wastewater flow metering equipment at this facility?

Current: Flow Metering	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Sampling Equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Planned: Flow Metering	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A
Sampling Equipment	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A

If so, please indicate the present or future location of this equipment on the sewer schematic and describe the equipment below:

9. Are any process changes or expansions planned during the next three years that could alter wastewater volumes or characteristics? Consider production processes as well as air or water pollution treatment processes that may affect the discharge.

Yes No, (skip question 10)

10. Briefly describe these changes and their effects on the wastewater volume and characteristics:
(Attach additional sheets if needed.)

11. Are any materials or water reclamation systems in use or planned?

Yes No, (skip question 11)

12. Briefly describe recovery process, substance recovered, percent recovered, and the concentration in the spent solution. Submit a flow diagram for each process: (Attach additional sheets if needed.)

Section F – Characteristics of Discharge

All current industrial users are required to submit monitoring data on all pollutants that are regulated specific to each process. Use the table provided in this section to report the analytical results. **DO NOT LEAVE BLANKS!** For all other (non-regulated) pollutants, indicate whether the pollutant is known to be present (P), suspected to be present (S), or known not to be present (O), by placing the appropriate letter in the column for average reported values. Indicate either on the top of each table, or on a separate sheet, if necessary, the sample location and type of analysis used. Be sure methods conform to 40 CFR Part 136; if they do not, indicate what method was used.

New dischargers should use the table to indicate what pollutants will be present or are suspected to be present in proposed wastestreams by placing a P (expected to be present), S (may be present), or O (will not be present) under the average reported values.

TABLE B – PROHIBITED POLLUTANTS

Complete this table by checking the appropriate column and providing analytical results where indicated (P=known to be present, S=suspected to be present, O=known not to be present):

<u>Pollutant</u>	<u>P</u>	<u>S</u>	<u>O</u>
1. Materials that may create a fire or explosion hazard, including wastestreams with a closed cup flash point of less than 140°F or 60°C using test methods in 40 CFR Part 261.21.	_____	_____	_____
Flash point (°F or °C)	_____		
2. Corrosive type materials pH<5 or pH>9	_____	_____	_____
pH (std. units)	_____		
3. Solid or viscous pollutants in amounts, which could cause flow obstruction or interference with POTW operation.	_____	_____	_____
4. Discharge of any pollutants (including BOD ⁵ , Suspended Solids, COD, etc.) in volume or strength to cause POTW unit process upset or NPDES Permit violations.	_____	_____	_____
BOD ⁵ (mg/l)	_____		
COD (mg/l)	_____		
Suspended Solids (mg/l)	_____		
Oil and Grease (mg/l)	_____		
5. Heated discharges in excess of 104°F or 40°C	_____	_____	_____
Temperature (°F or °C)	_____		

<u>Pollutant</u>	<u>P</u>	<u>S</u>	<u>O</u>
6. Petroleum oil, nonbiodegradable cutting oil or products of mineral oil origin that cause POTW upsets or permit violations.	_____	_____	_____
7. Pollutants, which result in presence of toxic gases, vapors or flumes in a quantity that may cause acute worker health and safety problems.	_____	_____	_____
8. Any trucked or hauled pollutants to discharge points on the POTW system.	_____	_____	_____

HAZARDOUS WASTES DISCHARGED TO A POTW SEWER SYSTEM (see 40 CFR Part 403.12(p) for requirements of hazardous waste notification):

a. Do you now discharge listed or characteristic hazardous wastes as specified in 40 CFR Part 261 to a POTW sanitary sewer system?

- () No
- () Yes (if the answer is "Yes" complete the following).

(i) Name of the hazardous waste as set forth in 40 CFR Part 261

(ii) EPA hazardous waste number _____

(iii) Type of discharge to the sewer (continuous, batch, or other)

(iv) A certification should be provided below that you have a program in place to reduce the volume and toxicity of hazardous wastes generated to the extent determined to be economically practical.

(v) Describe the program components:

b. Do you discharge more than 100 kilograms of hazardous waste per calendar month to the POTW system?

- No
- Yes, (if the answer is "Yes" report the following).

(i) An identification of the hazardous constituents contained in the hazardous waste as specified in 40 CFR Part 261.

(ii) An estimation of the mass and concentration of the constituents in the wastestream discharged during the calendar month.

(iii) An estimation of the mass of constituents in the wastestream expected to be discharged during the next 12 months.

c. Have you had to submit a hazardous waste notification (to the POTW that you discharge to) based on requirements of 40 CFR Part 403, 12 (p)?

- No
- Yes, (if "Yes" provide the POTW name, address and date of notification).

Pollutant	Level Used	Daily Value		Analyses		Analyses		Units	
		Conc.	Mass	Conc.	Mass	Conc.	Mass	Conc.	Mass
Acenaphthene	_____	_____	_____	_____	_____	_____	_____	_____	_____
Acrolein	_____	_____	_____	_____	_____	_____	_____	_____	_____
Acrylonitrile	_____	_____	_____	_____	_____	_____	_____	_____	_____
Benzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
Benzidine	_____	_____	_____	_____	_____	_____	_____	_____	_____
Carbon tetrachloride	_____	_____	_____	_____	_____	_____	_____	_____	_____
Chlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2,4-Trichlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
Hexachlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2-Dichloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,1,1-Trichloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
Hexachloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,1-Dichloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,1,2-Trichloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,1,2,2-Tetrachloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
Chloroethane	_____	_____	_____	_____	_____	_____	_____	_____	_____
Bis(2-chloroethyl) ether	_____	_____	_____	_____	_____	_____	_____	_____	_____
17 Bis (chloro methyl) ether	_____	_____	_____	_____	_____	_____	_____	_____	_____
2-Chloroethyl Vinyl ether	_____	_____	_____	_____	_____	_____	_____	_____	_____
2-Chloronaphthalene	_____	_____	_____	_____	_____	_____	_____	_____	_____
2,4,6-Trichlorophenol	_____	_____	_____	_____	_____	_____	_____	_____	_____
Parachlorometa cresol	_____	_____	_____	_____	_____	_____	_____	_____	_____
Chloroform	_____	_____	_____	_____	_____	_____	_____	_____	_____
2-Chlorophenol	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2-Dichlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,3-Dichlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,4-Dichlorobenzene	_____	_____	_____	_____	_____	_____	_____	_____	_____
3,3-Dichlorobenzidine	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,1-Dichloroethylene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2-Trans-dichloroethylene	_____	_____	_____	_____	_____	_____	_____	_____	_____
2,4-Dichloropheno	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2-Dichloropropane	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,2-Dichloropropylene	_____	_____	_____	_____	_____	_____	_____	_____	_____
1,3-Dichloropropylene	_____	_____	_____	_____	_____	_____	_____	_____	_____
2,4-Dimethylphenol	_____	_____	_____	_____	_____	_____	_____	_____	_____
2,4-Dinitrotoluene	_____	_____	_____	_____	_____	_____	_____	_____	_____

Pollutant	Level Used	Daily Value		Analyses		Analyses		Units	
		Conc.	Mass	Conc.	Mass	Conc.	Mass	Conc.	Mass
2,6-Dinitrotoluene									
1,2-Diphenylhydrazine									
Ethylbenzene									
Fluoranthene									
4-Chlorophenyl phenyl ether									
4-Bromophenyl phenyl ether									
Bis(2-chlorisopropyl) ether									
Bis(2-chloroethyl) ether									
Methylene chloride									
Methyl chloride									
Methyl bromide									
Bromoform									
Dichlorobromomethane									
Chlorodibromomethane									
Hexachlorobutadiene									
Hexachlorocyclopentadiene									
Isophorone									
Naphthalene									
Nitrobenzene									
Nitrophenol									
2-Nitrophenol									
4-Nitrophenol									
2,4-Dinitrophenol									
4,6-Dinitr-o-cresol									
N-nitrosodimethylamine									
N-nitrosodiphenylamine									
N-nitrosodi-n-propylamine									
Pentachlorophenol									
Phenol									
Bis(2-ethylhexyl)phthalate									
Butyl benzyl phthalate									
Di-n-butyl phthalate									
Di-n-octyl phthalate									
Diethyl phthalate									
Dimethyl phthalate									
Benzo(a) anthracene									

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analyses	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Benzo(a) pyrene								
3,4-benzofluoranthene								
Benzo(k) fluoranthane								
Chrysene								
Acenaphthylene								
Anthracene								
Benzo(ghi) perylene								
Fluorene								
Phenanthrene								
Dibenzo(a,h) anthracene								
Indeno(1,2,3-cd) pyrene								
Pyrene								
Tetrachloroethylene								
Toluene								
Trichloroethylene								
Vinyl chloride								
Aldrin								
Dieldrin								
Chlordane								
4,4'-DDT								
4,4'-DDE								
4,4'-DDD								
Alpha-endosulfan								
Endosulfan sulfate								
Endrin								
Endrin aldehyde								
Heptachlor								
Heptachlor epoxide								
Alpha-BHC								
Beta-BHC								
Gamma-BHC								
Delta-BHC								
PCB-1242								
PCB-1254								
PCB-1221								
PCB-1232								

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analyses	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
PCB-1248	_____	_____	_____	_____	_____	_____	_____	_____
PCB-1260	_____	_____	_____	_____	_____	_____	_____	_____
PCB-1016	_____	_____	_____	_____	_____	_____	_____	_____
Toxaphene (TCDD)	_____	_____	_____	_____	_____	_____	_____	_____
Asbestos	_____	_____	_____	_____	_____	_____	_____	_____
Acidity	_____	_____	_____	_____	_____	_____	_____	_____
Alkalinity	_____	_____	_____	_____	_____	_____	_____	_____
Bacteria	_____	_____	_____	_____	_____	_____	_____	_____
BOD ₅	_____	_____	_____	_____	_____	_____	_____	_____
COD	_____	_____	_____	_____	_____	_____	_____	_____
Chloride	_____	_____	_____	_____	_____	_____	_____	_____
Chlorine	_____	_____	_____	_____	_____	_____	_____	_____
Fluoride	_____	_____	_____	_____	_____	_____	_____	_____
Hardness	_____	_____	_____	_____	_____	_____	_____	_____
Magnesium	_____	_____	_____	_____	_____	_____	_____	_____
NH ₃ -N	_____	_____	_____	_____	_____	_____	_____	_____
Oil and Grease	_____	_____	_____	_____	_____	_____	_____	_____
TSS	_____	_____	_____	_____	_____	_____	_____	_____
TOC	_____	_____	_____	_____	_____	_____	_____	_____
Kjeldahl N	_____	_____	_____	_____	_____	_____	_____	_____
Nitrate N	_____	_____	_____	_____	_____	_____	_____	_____
Nitrite N	_____	_____	_____	_____	_____	_____	_____	_____
Organic N	_____	_____	_____	_____	_____	_____	_____	_____
Orthophosphate P	_____	_____	_____	_____	_____	_____	_____	_____
Phosphorous	_____	_____	_____	_____	_____	_____	_____	_____
Sodium	_____	_____	_____	_____	_____	_____	_____	_____
Specific Conductivity	_____	_____	_____	_____	_____	_____	_____	_____
Sulfate (SO ₄)	_____	_____	_____	_____	_____	_____	_____	_____
Sulfide (S)	_____	_____	_____	_____	_____	_____	_____	_____
Sulfite (SO ₃)	_____	_____	_____	_____	_____	_____	_____	_____
Antimony	_____	_____	_____	_____	_____	_____	_____	_____
Arsenic	_____	_____	_____	_____	_____	_____	_____	_____

Pollutant	Detection Level Used	Maximum Daily Value		Average of Analyses		Number of Analyses	Units	
		Conc.	Mass	Conc.	Mass		Conc.	Mass
Barium	_____	_____	_____	_____	_____	_____	_____	_____
Beryllium	_____	_____	_____	_____	_____	_____	_____	_____
Cadmium	_____	_____	_____	_____	_____	_____	_____	_____
Chromium	_____	_____	_____	_____	_____	_____	_____	_____
Copper	_____	_____	_____	_____	_____	_____	_____	_____
Cyanide	_____	_____	_____	_____	_____	_____	_____	_____
Lead	_____	_____	_____	_____	_____	_____	_____	_____
Mercury	_____	_____	_____	_____	_____	_____	_____	_____
Nickel	_____	_____	_____	_____	_____	_____	_____	_____
Selenium	_____	_____	_____	_____	_____	_____	_____	_____
Silver	_____	_____	_____	_____	_____	_____	_____	_____
Thallium	_____	_____	_____	_____	_____	_____	_____	_____
Zinc	_____	_____	_____	_____	_____	_____	_____	_____

Section G - Treatment

1. Is any form of wastewater treatment (see list below) practiced at this facility?

Yes No

2. Is any form of wastewater treatment (or changes to a existing wastewater treatment) planned for this facility within the next three years?

Yes, describe _____
 No

3. Treatment devices or processes used or proposed for treating wastewater or sludge (check as many as appropriate).

- Air flotation
- Centrifuge
- Chemical precipitation
- Chlorination
- Cyclone
- Filtration
- Flow equalization
- Grease or oil separation, type: _____
- Grease trap
- Grinding filter
- Grit removal
- Ion removal
- Neutralization, pH correction
- Ozonation
- Reverse osmosis
- Screen
- Sedimentation
- Septic tank
- Solvent separation
- Spill protection
- Sump
- Biological treatment, type: _____
- Rainwater diversion or storage
- Other chemical treatment, type: _____
- Other physical treatment, type: _____
- Other, type: _____

4. Description

Describe the pollutant loadings, flow rates, design capacity, physical size, and operating procedures of each treatment facility checked above.

5. Attach a process flow diagram for each existing treatment system. Include process equipment, by-products, by-product disposal method, waste and by-product volumes, and design and operating conditions.

6. Describe any changes in treatment or disposal methods planned or under construction for the wastewater discharge to the sanitary sewer. Please include estimated completion dates.

7. Do you have a treatment operator? Yes No

(If Yes,) Name: _____

Title: _____

Phone: _____

Full time: _____ (specify hours)

Part time: _____ (specify hours)

Certification Number: _____

8. Do you have a manual on the correct operation of your treatment equipment?

Yes No

9. Do you have a written maintenance schedule for your treatment equipment?

Yes No

Section H – Facility Operational Characteristics

1. Shift Information

Work Days		()	()	()	()	()	()	()
		Mon.	Tues.	Wed.	Thurs.	Fri.	Sat.	Sun.
Shifts per work day:		_____	_____	_____	_____	_____	_____	_____
Empl's per shift:	1 st	_____	_____	_____	_____	_____	_____	_____
	2 nd	_____	_____	_____	_____	_____	_____	_____
	3 rd	_____	_____	_____	_____	_____	_____	_____
Shift start and end times:	1 st	_____	_____	_____	_____	_____	_____	_____
	2 nd	_____	_____	_____	_____	_____	_____	_____
	3 rd	_____	_____	_____	_____	_____	_____	_____

2. Indicate whether the business activity is:

- () Continuous through the year, or
- () Seasonal – Circle the months of the year during which the business activity occurs:

J F M A M J J A S O N D

Comments: _____

3. Indicate whether the facility discharge is:

- () Continuous through the year, or
- () Seasonal – Circle the months of the year during which the business activity occurs:

J F M A M J J A S O N D

Comments: _____

4. Does operation shut down for vacation, maintenance, or other reasons?

() Yes, indicate reasons and period when shutdown occurs:

() No

5. List types and amounts (mass or volume per day) of raw materials used or planned for use (attach list if needed):

6. List types and quantity of chemicals used or planned for use (attach list if needed). Include copies of Manufacture's Safety Data Sheets (if available) for all chemicals identified:

Chemical	Quantity
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

7. Building Layout – Draw to scale the location of each building on the premises. Show map orientation and location of all water meter, storm drains, numbered unit processes (from schematic flow diagram), public sewers, and each facility sewer line connected to the public sewers. Number each sewer and show existing and proposed sampling locations. This drawing must be certified by a State Registered Professional Engineer.

A blueprint or drawing of the facility showing the above items may be attached in lieu of submitting a drawing sheet.

Section I – Spill Prevention

1. Do you have chemical storage containers, bins, or ponds at your facility?

- Yes No

If yes, please give a description of their location, contents, size, type, and frequency and method of cleaning. Also, indicate in a diagram or comment on the proximity of these containers to a sewer or storm drain. Indicate if buried metal containers have cathodic protection.

2. Do you have floor drains in your manufacturing or chemical storage area(s)?

- No
 Yes (if “Yes”; where do they discharge to?)

3. If you have chemical storage containers, bins, or ponds in manufacturing area, could an accidental spill lead to a discharge to: (check all that apply).

- an onsite disposal system
 public sanitary sewer system (e.g. through a floor drain)
 storm drain
 to ground
 other, specify:
 not applicable, no possible discharge to any of the above routes

4. Do you have an accidental spill prevention plan (ASPP) to prevent spills of chemicals or slug discharges from entering the Control Authority’s collection systems?

- Yes – (Please enclose a copy with the application)
 No
 N/A, Not applicable since there are no floor drains and/or the facility discharge(s) only domestic wastes.

5. Please describe below any previous spill events and remedial measures taken to prevent their reoccurrence.

Section J – Non-Discharged Wastes

1. Are any waste liquids or sludges generated and not disposed of in the sanitary sewer system?

- () Yes, please describe below
- () No, skip the remainder of Section J.

<u>Waste Generated</u>	<u>Quantity (per year)</u>	<u>Disposal Method</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

2. Indicate which wastes identified above are disposed of at an off-site treatment facility and which are disposed of on-site.

3. If any of your wastes are sent to an off-site centralized waste treatment facility, identify the waste and the facility.

4. If an outside firm removes any of the above checked wastes, state the name(s) and address(s) of all waste haulers:

a. _____ b. _____

5. Have you been issued any Federal, State, or local environmental permits?

- () Yes
- () No

If yes, please list the permit(s): _____

6. If any wastes are stored on site for greater than 90 days provide the following:

Method: drum, roll-off container, tank, lagoon,
 other (specify) _____

Typical length of time waste stored: days weeks months

Typical volume of waste stored: tons gallons

Is storage site diked? Yes No

Surface drainage collection: Yes No

Authorized Representative Statement

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name(s)

Title

Signature

Date

Phone