

**CITY OF COVINGTON  
PARKING AUTHORITY  
MAY 18, 2011 MEETING MINUTES  
9:00 AM**

**MEMBERS PRESENT:**

Kim C. Carter, Chairman

Denise Spires

Lee Mayfield

Cham Stone

**ABSENT:** Charles Wilborn

**STAFF PRESENT:**

Randy Vinson, Planning Director

Scott Gaither, Senior Planner

Josephine Kelly, Main Street

**1. OPENING STATEMENT:**

Kim Carter called the meeting to order and welcomed everyone in attendance. Mrs. Carter went on to state that there a quorum was present.

**2. CONSIDER MINUTES FROM APRIL 27, 2011:**

**Cham Stone made the motion to approve the minutes from the April 27, 2011 meeting. Lee Mayfield seconded the motion and the motion passed unanimously.**

**3. OLD BUSINESS:**

Mrs. Carter stated as a follow up from the previous meeting that according to City Attorney Ed Crudup the parking fines collected go to the general fund and not to the Parking Authority. She also stated that she approached the City Council regarding the city performing maintenance and providing lighting on the Church Street parking lot and the City Council approved the request at no cost to the Parking Authority.

Randy Vinson gave a brief presentation of the Church Street parking lot and provided an update of the meeting he held with Chairman Carter, the property owner, the commercial tenants, and a representative of the residential units to discuss who would be responsible for maintenance and repairs and all associated costs. The outcome of the meeting was a new dumpster location near the existing grease trap in the green space along North Elm Street.

Denise Spires asked if there will be screening around the dumpster.

Mr. Vinson stated probably something similar to the brick enclosure behind the Lula Building.

Mr. Mayfield asked who owns and uses the dumpster.

Mrs. Carter stated the entire building uses the dumpster.

Mr. Stone asked if the two destroyed parking spaces are owned by the Authority

Mrs. Carter stated they are.

Further discussion was held regarding who should be responsible for paying for repairs and new dumpster pad.

**Denise Spires made a motion for Chairman Carter to approach the building owner, Sunbelco, and ask them to pay for the construction of the new dumpster pad. Cham Stone seconded the motion and the motion passed unanimously.**

**3. NEW BUSINESS:**

Josephine Kelly stated she is working with Mr. Vinson on developing a form of way finding signs in downtown. A prototype has been developed which is very simple but not generic and will identify public parking spaces. The first of these signs will be installed at the Church Street parking lot.

Mr. Mayfield stated he has been approached by a customer about the Park Smart plan and was questioned if two hours is enough. He stated his concern is there is nothing visual explaining to motorist that the outer ring is limited to two hours while the inner circle is twelve hours.

Mrs. Carter stated she would discuss with Billy Skinner the idea of stenciling the permitted hours of parking on the asphalt within the spaces themselves.

Mrs. Spires asked if Court Services has been made aware of Park Smart initiative, especially for jurors.

Mrs. Carter stated she will discuss this with the Clerk of Court, Linda Hays.

As a follow up Mrs. Carter said she would:

- Meeting with Billy Skinner about stenciling and notify the Authority of the findings;
- Meet with Charles Tuller and Fleta Bagget to discuss payment of the new dumpster pad at the Church Street parking lot; and
- Meet with Court Clerk, Linda Hays, to inform them again of the Park Smart initiative and hours of parking in downtown.

With no other business the meeting was adjourned.

These minute of the May 18, 2011 Covington Parking Authority meeting are approved.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Recorder

\_\_\_\_\_  
Date